



Government Institute For Training of Trainers (GITOT)



PROSPECTUS

Session 2022-23

GOVT ITOT, Sector 5, Rohtak (HR)-124001

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Additional Director's Message



Government Institute for Training of Trainers (GITOT) has been established by Skill Development and Industrial training Department., Haryana at Rohtak. The Institute is duly approved and affiliated by Ministry of Skill Development & Entrepreneurship, Govt. of India. The Institute has been established with the aim to provide opportunities for the development of basic instructional skills and not only to create but manage an ideal training environment. In the very first phase of training, institute has started CTI course under Craft Instructor Training Scheme of Ministry of Skill Development & Entrepreneurship, Govt. of India from August 2015. Broad infrastructure, network and talented team of Training Officers make GITOT, Rohtak an ideal place for training. The content of the courses is taught by organizing lectures, seminars, providing resource material for learning through libraries, workshops and Audio Visual laboratories, organizing their visits to various concerned organizations and functionaries for live demonstrations, assigning project work etc. Training Officers at GITOT, Rohtak are those trainers who have the competency and responsibility to work as developers, innovators and networkers.

Sumit Sahrawat
Additional Director

About Institute



Institute is duly approved and affiliated by Ministry of Skill Development & Entrepreneurship, Govt. of India. The Institute has been established with the aim to provide opportunities for the development of basic instructional skills and not only to create but manage an ideal training environment. Government Institute for Training of Trainers (G.I.T.O.T.) has been set up by the Skill Development & Industrial Training Department, Haryana located at Rohtak in 2015. In present scenario, the demand of qualified instructors is huge as compared to capacity of various instructor training institutes. This institute is entrusted with the mission to act as a centre for offering quality training programs for instructors to meet the demand of various Industrial Training Institutes (ITI's) at regional and also at national levels. The institute is running CTI course for instructors of Govt. Industrial Training Institutes, for industries sponsored and private candidates and need based training programs for the existing instructors in the form of 'Tailor Made' programs. The institute has highly qualified, motivated and experienced faculty members and excellent infrastructural support in the form of well- equipped workshops, audio-visual laboratories and other resources. Hostel is there in institute with forty two capacity as strength with all facilities. It conducts Craft Instructor Training Scheme (CITS) for Fitter, Turner and Mechanic Motor vehicle.



Vision & Mission

Our Vision

Review the role of trainer with systematic approach of training.

Our Mission

We believe that quality comes through stability, sustained efforts and continuous improvement.

“The Leading Institute for developing skill”

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Salient Features

"The prime focus of the college is on in depth education, continuous monitoring and evaluation through tutorials."

Experienced and Competent faculty

Regular workshops, seminars, presentations with case study focus

Fully furnished labs with modern infrastructure

IT friendly campus-WI-FI Networking-24 hrs

100% Placement Assistance

GOVT ITOT students learn to approach the world with confidence, diligence and ingenuity-a natural outcome of the curriculum and beyond the curriculum activities that inspire intellectual and creative growth.



Counselling & Seminars

In today challenging world, only bookish knowledge is not sufficient for a student to achieve success in life. To overcome this, we conduct Seminars, Individual & Group Counseling to develop effective communication skill and Confidence in our students so that they can face the world.



Courses Offered

Craft Instructor Training for Engineering Trades in Annual system has imparted as per the syllabus approved by National Council for Vocational Training (NCVT).

Comprising Basic & Advanced Trade theory, practical, Workshop Calculation, Science & Engg. Drawing, Training Methodology and Principles of Teaching.

Sr. No.	Courses	Intake Capacity
1	Fitter	100
2	Turner	100
3	Mechanic Motor Vehicle	100
Total		300

Eligibility

Admission will be made purely on the basis of merit of Entrance Test held by Ministry of Skill Development & Entrepreneurship, GOI, New Delhi, generally in the month of June every year. There is no age limit for candidates

Course & Duration	Minimum Eligibility
Fitter	Degree/ diploma in appropriate branches of Mechanical/ production engineering from recognized engineering college/ universities OR National Trade Certificate/ National Apprentice Certificate in the fitter or related trades.
Turner	Degree/ diploma in appropriate branches of Mechanical engineering from recognized engineering college/ universities OR National Trade Certificate/ National Apprentice Certificate in the Turner or related trades
Mechanic Motor Vehicle	Degree/ diploma in appropriate branches of Mechanical/ Automobile engineering from recognized engineering college/ universities OR National Trade Certificate/ National Apprentice Certificate in the MMV or related trades AND Essential Valid MCWG and LMV driving Licence Mendatory for all.

Fee Structure

Sr. No.	Particulars	Fee
1	Trainees	Rs. 2000/- Per Month
2	Admission Fee	Rs. 100/- One Time
3	Student Fund	Rs. 50/- Per Month
4	Building Fund	Rs. 150/- One Time
5	I.D. Card	Rs. 20/- One Time
6	Security	Rs. 500/- Refundable
7	Library	Rs. 200/- One Time
8	Examination Fees	Rs. 100/- Annual
9	Hostel Charges Accommodation/stay	Rs. 1000/- Per Month
10	Food & Other	Cooperative Mess
11	Hostel Security Refundable	Rs. 1000/-

Examination and Certification

Final Trade test shall be conducted in the end of every semester in theory and practical subjects. The successful candidates who have passed the exam shall be awarded "Certificate of Proficiency" certificate by National Council of Vocational Training (NCVT), Govt. of India, Ministry of Skill Development & Entrepreneurship, GOI, and New Delhi. They become eligible for the appointment as Craft Instructors at various Training Institutes. The minimum attendance required for appearing in Examination is 80% and Pass marks 40% in theory and 60% in practical's for getting Craft Instructor Certificate.

Admissions

Admissions in different approved quotas shall be made strictly on the basis of merit and satisfying the eligibility criteria.

DOCUMENTS REQUIRED

- Duly filled Application Form.
- Registration Fee (included in the course fee) by Cash.
- Hostel Accommodation Fees as applicable, if student is seeking admission in the hostel.
- 3 passport size photographs.
- Self attested and original 2 copies of all the certificates
Aadhar card
Allotment Letter/ Admission Letter Verified by NSTI
NTC/NAC Certificate
Detail Marksheet of 10th/12th/Diploma/Degree etc.
- Caste Certificate if applicable.
- Driving Licence for MMV trade.

Training Programs

The objective of this institute is not only to train and produce systematically trained craft instructors but to conduct need based training programs in the form of 'Tailor Made' programs. Till now 280 Instructors has been trained with Fourteen Training programs with batch size 20 by GITOT on different topics to enhance skill of the govt. instructors. Some of the topics are as under:-

- CAD Proficiency
- Modern Teaching Techniques & Use of Teaching Aids.
- AUTO CAD (2 D & 3d).
- Systematic Approach to Training Methodology.
- Effective Training Using Modern Teaching Techniques.
- Basic Training of CNC Lathe Programming.
- Advance Technology & Advance Teaching Techniques.
- Industrial Safety & Maintenance.
- Introduction of Measuring Instruments.

Computer Centre

VARIOUS important softwares are also made available to all by the college:

- Official Professional Plus 2013 English OLP NLA F
- WINDOWS Vista Business English UPG OLP AE, Windows10
- Auto CAD
- Office 2013
- SOLIDWORKS
- ZW CAD



Library

Engg. & Technical Books

- Fitter Trades Books 714+
- Turner Trades Books 449+
- M.M.V. Trades Books 479+
- Electrician & RAC Books 351+
- Misc. Books For All Trades 951+

Monthly Magazine

- Pratiyogita Kiran English
- Partiyogita Darpan Hindi
- Tech. Magazine 1. Auto Car, 2. Over Drive

Newspapers

- Dainik Bhasker Daily
- The Tribune Daily
- Employment News Weekly

Journals

- The Indian journals of Technial Education
- Journals of The Institution Of Engineering (India) Series-C



Hostel

To provide students with a home away from home, the institute has a wonderful hostel for boys with essential requirement of safety security and privacy.

We provide a pleasant environment to the students, so that they can focus on their academics and overall development with a free mind.

The hostel has separate accommodation for 42 boys.

Hostel is so designed that it ensures that privacy and homely atmosphere on one hand and promotes community living and fraternity on the other. There are fully furnished rooms with separate portions for each student for comfortable living.

Other Facilities available in the hostel premises :-

- Wi-Fi enabled hostel, with each student having their dedicated address
- Newspaper and Magazines are available.
- Common Hall
- TV Room
- Water Heaters
- Every Room is air-cooled with cooler
- 24x7 Electricity back up



Sports

Keeping in mind about the extracurricular activities for the students, the Govt. ITOT management has provided the students with various facilities like:

- Badminton court
- Indoor games like Table Tennis, carom, chess etc.
- A very spacious and well maintained for outdoor games
- Volleyball court



Achievements 2019-20



**Ankit Malik
Turner
All INDIA
TOPPER
93%**



**Aashish Kumar
Fitter
91%**



**Aaditya
Fitter
90.11%**



**Amit Choudhary
Fitter
89.77%**



**Kulbir Singh Duhan
MMV
89.66%**



**Neeraj
MMV
89.55%**



**Raj Kumar
MMV
89.44%**



**Naveen
Turner
90.5%**



**Sandeep Kumar
Turner
89.5%**

Achievements 2020-21



**Rambhagat
Fitter
All INDIA
TOPPER
97.11%**



**Satish
Fitter
96.11%**



**Adarsh Chaurasiya
Fitter
95.88%**



**Vikram Sagar
Fitter
95.88%**



**Kulwinder
Fitter
95.88%**



**Hoshiyar Singh
MMV
91.88%**



**Arjun Kumar
MMV
91.55%**



**Amit Kumar
MMV
91.55%**



**Jyoti
MMV
91.44%**



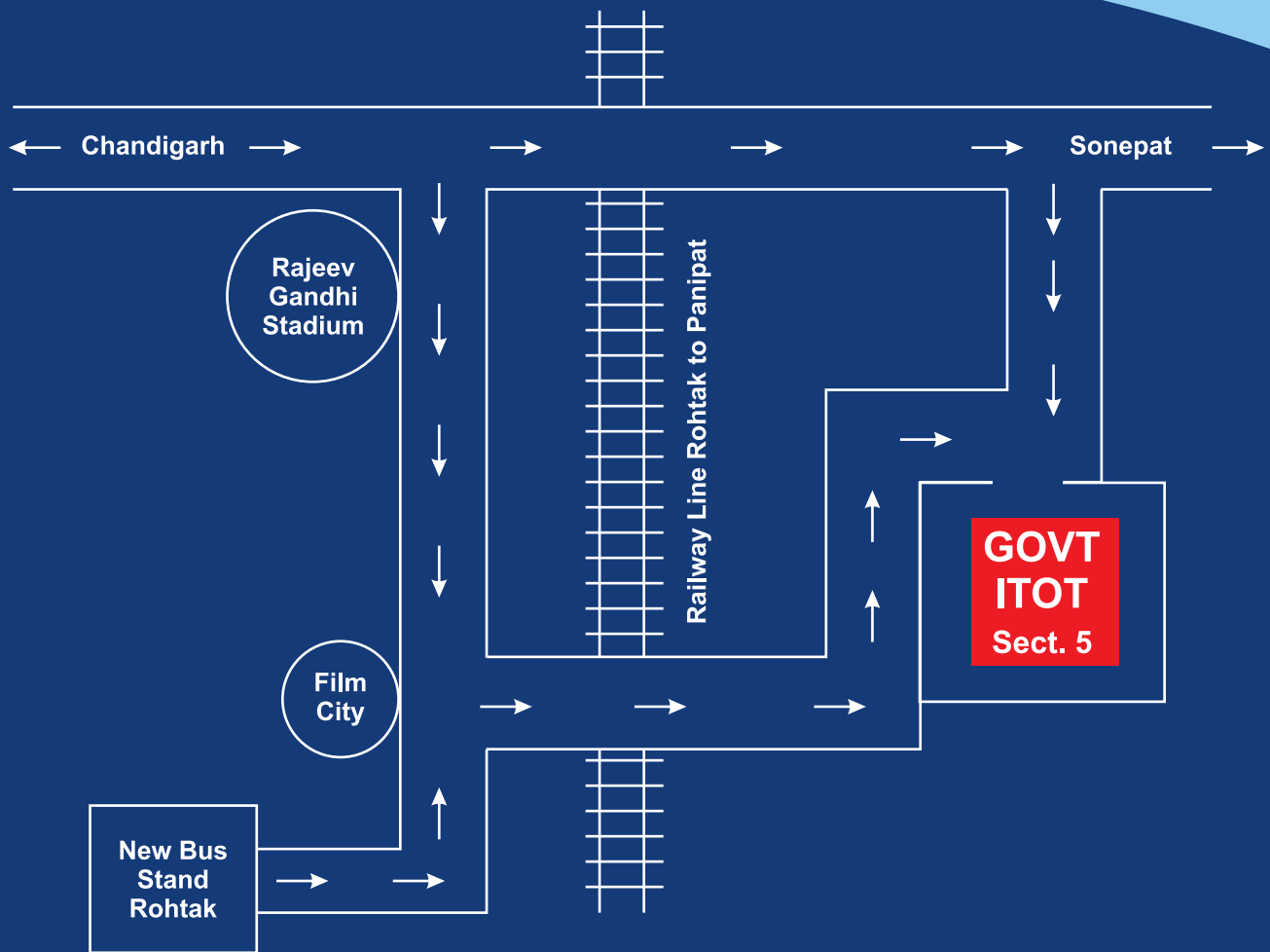
**Anand
Turner
92.44%**



**Rahul
Turner
92%**



**Vimal Kapoor
Turner
91.77%**



Admission Committee



PANKAJ
Training Officer
M. 9467060014



PAWAN
Training Officer
M. 7015023900



SUSHIL
Training Officer
M. 9813566738



VIJAY KUMAR
Training Officer
M. 7777070749



VINOD KUMAR
Training Officer
M. 9996401738



MANJEET KUMAR
Training Officer
M. 8307976880